

**Santa Barbara City College
College Planning Council
Tuesday, April 16, 2013
3:00 – 4:30 p.m.
A218C
Minutes**

PRESENT:

L. Gaskin, President
L. Auchincloss, Pres., CSEA
P. Bishop, VP Information Technology
R. Else, Sr. Dir. Inst. Assessment, Research & Planning
P. English, VP Human Resources
J. Friedlander, Executive VP Ed Programs
J. McPheter, Classified Staff Representative
M. Medel, Supervisory Bargaining Unit
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee
D. Nevins, President, Academic Senate
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP Business Services
L. Vasquez, Academic Senate Representative
D. Watkins, Managers Group Representative

GUESTS:

C. Alsheimer, Instructors' Association
P. Butler, ESL
E. Fricke, Director, Security
J. Hendricks, Director, Facilities
D. Hedges, Fiscal Committee, CLL
L. Maas, Controller
T. Mahoney, Justice Studies
F. Mannix, SBPD
A. Olguin, Psychology & Social Sciences
E. Pirayesh, Channels Reporter
J. Pike, Director, Learning Resource Center
B. Rizo, Director, OELC
C. Sanchez, SBPD
L. Stark, Pres. Instructors' Association
D. Waggoner, CLRC
L. Wintermeyer, Dual Enrollment

1.0 CALL TO ORDER

1.1 Dr. Gaskin called the meeting to order. She requested and it was agreed that the agenda be reordered placing item 4.2 (SBPD Officer Assigned to SBCC ahead of 4.1 (Non-smoking Campus). Also, item 4.3 (Update on Zero Based Budgeting) was tabled until the next CPC meeting.

1.2 M/S/C (Monda/Nevins) to approve the 4/2/13 CPC Minutes with the following amendments: Item 4.2, pg. 3 "It was suggested to offer *stipends* (not flex) for faculty to attend emergency response training." All were in favor.

2.0 ANNOUNCEMENTS

2.1 Dr. Gaskin announced that the Accrediting Commission for Community and Junior Colleges (ACCJC) has scheduled a follow-up campus visit on April 30, 2013. CPC members were asked to keep the day flexible in case ACCJC wants to meet with them and to re-familiarize themselves with the Special Report (found under "Accreditation" on the SBCC website.)

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions -- P. English

Ms. English reviewed the classified positions that are going to be replaced in various departments:

- Information Systems Specialist II
- Lab Tech in Graphic Design & Photography
- Special Program Advisor in Athletics
- Transcript Analyst (60% time)
- Accounting Tech I in Food Services

She referenced the Classified Vacancies Revision to Refill Process (12/4/12 CPC Meeting, Att. 3.3), the policy by which classified vacancies may be filled or replaced. The Information Systems Specialist II position will be changed from a 50% time position to a full-time position funded from Information Technology's short-term hourly budget and the 50% position being replaced. Both the Lab Tech and the Special Program Advisor positions will be straight replacements. A vacant on-line Student Support Specialist position will be replaced by a 60% time Transcript Analyst, a lower level position. And, finally, two hourly positions in the Food Services Department are being collapsed into one position, a full-time Accounting Tech I position. It was explained that there would be no impact to the budget by replacing these positions.

4.0 DISCUSSION ITEMS

4.1 SBPD Officer Assigned to SBCC – First Reading - J. Sullivan (Att. 4.2)

It was recommended at the 4/2/13 CPC meeting to place a full-time SBPD Officer on campus Monday through Friday from 8:00 a.m. to 5:00 p.m. in order to strengthen campus security. Since that meeting, Joe Sullivan and Erik Fricke have been assessing the campus security staff and how it might be strengthened and supported. They have also conferred with the Academic Senate and it was noted that the Executive Committee (EC) has met with Chief Cam Sanchez and Deputy Chief Frank Mannix of the Santa Barbara Police Department. Erik Fricke, Director of Security, expressed his concern that the present security staff is not prepared or trained to handle a violent situation. He also stated that his staff does not have the power to detain someone, unlike a police officer, who would also be able to assist with other issues such as skateboarders and smokers breaking with policy. He remarked that an on-campus police officer would also be in the position of being a first responder in an emergency situation.

Chief Sanchez assured the committee that the assigned officer, selected by himself and Deputy Chief Mannix, would be a part of the community relations division, beat coordinators who deal with quality of life issues. He concurred with Mr. Fricke that an armed, uniformed officer would act as a deterrent and would coordinate response efforts to an incident should one occur. The officer would work closely with and report to our Director of Security. Additionally, SBPD could provide specific training to our security staff free of charge. Mr. Fricke commented that due to a number of factors there has been an increase in the number of aggressive people on campus.

Different staffing options were explained. Joe Sullivan contributed that the officer could be assigned to campus Monday through Thursday from 8:00 a.m. to 10:00 p.m.,

eliminating Fridays when there is less of a need due to fewer people on campus. Currently, there are no security officers on campus at night. Deputy Chief Mannix provided three alternative staffing options which included hiring a full time police officer on a year-round basis at \$92.00 per hour; hiring an officer on an overtime basis at \$68.00 per hour; and finally, hiring a retired officer on an hourly basis at \$49.00 per hour. Priscilla Butler reported on research she conducted on SBCC and national crime statistics. According to her research of SBCC crimes reported from 2009-2011, there were 12 misdemeanor assaults reported in 2009 and 2010, and seven reported in 2011. Additionally, there were three sex crimes reported in 2009, two in 2010, and one in 2011. She also reported that there were 12 burglaries reported in 2009, four in 2010, and two in 2011. Ms. Butler concluded her report by citing the number of incident reports from fall semester of the last three years (2010-2012). She found that 185 reports were filed in 2010, 175 in 2011, and 108 in 2012. Ms. Butler closed by questioning the need for an armed police officer on campus with respect to crime statistics, the monetary cost to the college, as well as the ability of a police officer to deter a major threat such as a shooting or bombing incident. It was noted, after her report, that enrollment has decreased during the time period she analyzed (2010-12) which may correlate with the decrease in campus crime statistics.

4.2 Non-smoking Campus – First Reading - J. Sullivan (Att. 4.1)

The proposal to eliminate designated smoking areas on campus was brought before CPC at the 4/2/13 meeting. Mr. Sullivan reported that he has spoken to students about the issue, and will do so again; he has not, thus far, received any negative feedback about making the campus smoke-free. Discussion followed. Concern was voiced regarding the impact on the international student population. It was commented that SBCC already has a non-smoking policy and that the policy would simply change the designated smoking areas to be one's car. It was suggested that smoking in one's car not be included in the policy so as to not advertise it as a possible place to smoke.

5.0 ACTION ITEMS

6.0 ADJOURNMENT

- 6.1 Due to time constraints, it was agreed to carry over all other agenda items (4.3 Update to Zero Based Budgeting; 4.4 Prioritize Facility Needs; 4.5 Procedural Improvement for Voting on CPC Items; 4.6 CPC Classified Staff Hiring Process; 4.7 Request to allocate \$209,924 of District Funds to Support the Orfaea Early Learning Center) to the next scheduled CPC meeting on Tuesday, April 30, 2013 in Room 218C, 3:00-4:30 p.m.