

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

December 3, 1991

MINUTES

PRESENT: J. Romo, M. Bobgan, G. Carroll, L. Fairly, T. Garey, C. Hanson,
B. Hull, H. McCarthy, D. Oroz
ABSENT: P. Georgakis, (excused)
RESOURCE: F. Padilla, D. Sloane, J. Stevens

APPROVAL OF MINUTES: November 19, 1991

M/S/C Garey/McCarthy

Ayes: 7 Abst.: 1

ACTION ITEMS

Hearing Stage

Software Copyright Policy

Members received copies of the Microcomputer Software Copyright Policy submitted by Educational Technology and Microcomputing Services delineating general policy and specific rules and regulations regarding the use of computer software.

The policy is intended to comply with U.S. Copyright Law which imposes severe civil damages and criminal penalties for the illegal reproduction of software. All software purchased by the college will be registered in the name of the college. The Chair reported that the Division Chair Council endorsed the policy and asked that CPC members review it with their constituents prior to CPC action on December 17.

Decision Stage

Parking Reorganization

L. Fairly addressed the request from Student Services for a Level 3 Management Security Supervisor position. This request, an upgrade for a position which was recommended by the CPC last year but which was never filled, would be a back-up person for Don Seaver. The position would be funded from parking fees.

M/S/C Garey/McCarthy Unanimous

To approve the position of Security Supervisor to be funded from Parking Fees.

Lottery Allocations

Council reviewed the Cabinet proposal for the allocation of 1991-92 lottery. The recommended formula for allocating funds is:

- 10%--New Equipment (College-wide)
- 40%--Computer Technology (College-wide)
- 50%--To the five major units for replacement equipment (non-computers)

Members expressed concerns that the proposal "locks in lottery receipts" and would decrease or eliminate the support for special projects and programs which have been supported by lottery in the past. T. Garey strongly recommended that the guideline for 50% allocation to units for replacement equipment be revised to include language which would retain the option to fund special projects.

Members concurred with the suggestion to append to the 50% Unit Allocation guideline the clause which appears in italics below:

M/S/

Garey/Fairly

To accept the 10%/40%/50% distribution of lottery funds for 1991-92 (funds not set aside for salaries) and to add to the 50% Allocation to five major units for replacement equipment (non-computers) *such other special one-time only projects and programs that the units deem appropriate.*

During the discussion it was agreed that the term "Computer Technology" needs to be defined in order to distinguish between computer and other related equipment. As an example, Mr. Garey cited the lighting for the Garvin Theatre (a current resource request) which is electrical output equipment essentially built around computers. It was agreed that there are many such items for which a precise definition is required in order to implement the guidelines. G. Gregg suggested that computers be defined according to their general purpose use. He also requested, and members concurred, that action be deferred until the College Computing Coordinating Committee has reviewed the proposal.

Upon a motion by M. Bobgan, the item was tabled until December 17.

Mr. Gregg was asked specifically to bring back to the Council a definition of computers and any appropriate recommendations from the Four C's.

REPORTS

Budget Planning 1991-1992

Dr. Hanson distributed copies of the 1992-1993 Planning Budget (Without Lottery) which reflects the projected revenue and expenditures for 92-93. Assuming no major cuts (and this is problematic due to the state economy), there will be approximately \$150,000 for resource allocations. The current planning budget does not include any funding for raises. Dr. Hanson emphasized that the preliminary budget be finalized after the 1st of January, when there is more information on current year ending balances and the state fiscal situation.

It was noted that although SBCC's financial situation is better than some community colleges, the District anticipates increasingly tight budgets.

Budget Status: 1991-1992

J. Romo will report on the Certificated Hourly Deficit, which current figures project at \$693,000, at the next meeting on December 17. At that time recommendations will be proposed to deal with the on-going deficit.

cc: Dr. MacDougall, Deans/Assistant Deans, Deans/Assistant Deans, Counseling Academic Senate, Counseling, Division/Department Chairs, Mr. Gregg, Mr. Hamre, Mr. Pickering, Instructor's Association, Classified Council Representative, CSEA Representative