

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

December 1, 1987

M I N U T E S

PRESENT: J. Romo, M. Bobgan, L. Fairly, P. Freeman, T. Garey, C. Hanson,
E. Hodes, D. Ringer
GUESTS: E. Cohen, K. Hanna

APPROVAL OF MINUTES

M/S/C Bobgan//Freeman

AYES: 5 ABST: 1

HEARING ACTION

Academic Affairs Instructional Equipment Ranking

The Chair presented the recommendations from the Division Chair Council on the unranked Most Essential and Essential equipment requests. He asked that the committee accept both lists, with the recommendation that the college proceed with the acquisition of the Most Essential Items (\$106,954) and that the CPC approve the Essential items which will be ranked by DCC if additional equipment monies are available. (\$29,800) Dr. Hanson asked about the status of the Physical Education Department's request for video equipment (\$20,311) submitted on August 6. The Chair responded that this item would be reconsidered at the next DCC meeting. However, he remarked that informal discussions with committee members and deans indicated little support for spending Prop 56 monies on instructional equipment items mandated by a external agency for limited departmental use.

During the general discussion, Dr. Bobgan stated that, as a MacIntosh owner, he was pleased to see faculty requests to add this system to the "family of computers" on the campus. Dr. Hanson asked if departments were maintaining an inventory of computer equipment and locations, noting that this is important for insurance purposes in case of damage to or loss of equipment. Mr. Ringer, a member of the Computer Assisted Instruction Committee, responded the CAI attempts to maintain an updated inventory. It was also brought to the attention of the committee that equipment purchased with VEA funds must be inventoried.

Matriculation Plan

Dr. Cohen informed the Council that the college Matriculation Plan will be submitted to the Chancellor's office by December 14, at which time the district becomes eligible for \$164,000 for data processing and operations. She discussed briefly the goals and activities of the major components: admissions, orientation, assessment, advising, follow-up, evaluation, coordination and training. If the governor approves ongoing funding, the college will be eligible for an additional \$400,000, based on a formula using the number of new

students, continuing matriculating students and bonuses for basic skills enrollments. The college anticipates serving approximately 15,000 students. The plan began in 1982 with the charge of the Readiness Committee, and it has evolved into a detailed and comprehensive project. Members of the council commended Dr. Cohen for her dedication, leadership and efforts in developing this state-wide model Matriculation Plan.

Continuing Education Phonelines

Dr. Bobgan reported that Continuing Education plans to use \$1,500 from its share of lottery dollars for the installation of 10 new lines at the Schott Center for Foundation telemarketing activities.

Planning Session

The Chair informed members that Dr. MacDougall has asked for a special session of the Council to discuss institutional planning. The meeting is scheduled for January 15. Details will be announced at a later date.

The Chair announced that there are three finalists for the Dean of Technologies position and it's expected that a selection will be made by December 10.

jdm

cc: Dr. MacDougall
Deans
Division/Department Chairs
Mr. Miller
Mr. Pickering
Dr. Ullom
Ms. Harrington

Santa Barbara City College

BUSINESS SERVICES

DATE: December 15, 1987
TO: College Planning Council
FROM: Charles Hanson
SUBJECT: 1987-88 Lottery Requests
Updated District-Wide Needs
(not prioritized or ranked)

A. Health and Safety

| | |
|---|--------|
| 1. Bleacher tractor | 5,000 |
| 2. Eye-wash stations (hazardous substances) | 15,000 |
| 3. Ventilation - Scene Shop | 10,000 |
| 4. Building re-keying | 12,000 |
| 5. Exterior lighting - safety | 13,500 |
| 6. Exterior lighting - 120v retrofit | 5,000 |
| 7. Top all trees | 12,000 |
| 8. Repair walkways | 10,000 |
| 9. Automatic door opener | 1,500 |
| 10. Remove Brazilian pepper trees | 1,000 |

B. Utility Requirements

| | |
|---------------------------------------|--------|
| 1. Telephone cabling to West Campus | 20,000 |
| 2. Sewer line replacement | 12,000 |
| 3. Reclaimed water loop - West Campus | 78,000 |
| 4. Energy management - power supply | 3,500 |
| 5. Sprinklers - new/replacement | 7,000 |
| 6. Sound system - Campus Center | 2,500 |
| 7. Sewer line replacement | 12,000 |
| 8. Trash compactor | 23,000 |
| 9. Telephone system changes | 2,000 |
| 10. | |

C. Improvements - Long-Range Development Plan

| | |
|---|--------|
| 1. Vista Points | 18,000 |
| 2. Coastal access and signs | 5,000 |
| 3. Modify entrance - West Campus | 95,000 |
| 4. Parking - Pershing Park | 60,000 |
| 5. Planting/erosion control - West Campus | 42,000 |
| 6. Modify entrance - East Campus | 63,500 |
| 7. Blinds - Campus Center | 1,500 |
| 8. | |

(continued on reverse side)

D. Repairs and Improvements

| | |
|------------------------------|--------|
| 1. Football field renovation | 40,000 |
| 2. Football field irrigation | 20,000 |
| 3. Campus signs | 8,000 |
| 4. Stadium - toilet plumbing | 8,400 |
| 5. Blinds - Campus Center | 1,500 |

E. Campus/Building - Major Repairs and Improvements

| | |
|--------------------------------|---------|
| 1. Renovation of classrooms | 100,000 |
| 2. Paint - Administration Bldg | 110,000 |
| 3. Paint - Wake Center | 125,000 |
| 4. Paint - Library | 35,000 |
| 5. Paint - Student Services | 38,000 |
| 6. La Playa Stadium bleachers | 58,000 |
| 7. Replace La Playa Press Box | 75,000 |
| 8. Add La Playa snack bar | 40,000 |
| 9. | |
| 10. | |

F. Deferred Maintenance

| | |
|--|---------|
| 1. Reroof P. E. classrooms | 15,000 |
| 2. Re-work ducting in Drama/Music Bldg Rooms 152, 153 and restrooms | 18,000 |
| 3. Waterproof Campus Center deck | 15,400 |
| 4. Repair broken Library sewer lines | 12,500 |
| 5. Irrigation water reclamation project | 65,000 |
| 6. Paint exterior Wake Center | 55,000 |
| 7. Texture coat and seal Administration Bldg | 120,000 |
| 8. Texture coat and seal Library | 35,000 |
| 9. Tear down, clean and inspect boilers | 12,000 |
| 10. Replace lockers in Humanities Bldg | 12,000 |
| 11. Video inspect all sewer and storm drains | 10,000 |

G. Major Construction

1. LRC/Library
2. Interdisciplinary Center (IDC)
3. Student Services Center
4. Secondary Effects

CLH:ba
LOTUS:
CPC87

Lottery Requests - 1987-88

BUSINESS SERVICES DIVISION

| Priority Ranking | Item (Department) | Amount |
|------------------|--|--------|
| 1 | Half-ton truck w/utility box (F&O) | 18,000 |
| 2 | Furniture/equipment, new positions | 4,000 |
| 3 | Microcomputer, AT clone (Auxiliary) | 2,000 |
| 4 | Secretarial/side chairs (4 ea) (Admin. Serv.) | 1,000 |
| 5 | Radios - (3 Security, 6 Custodial) | 4,050 |
| 6 | Electric cart (F&O) | 2,500 |
| 7 | Cash register, 15-key, repl Stu. Fi., (Aux.) | 1,800 |
| 8 | Small Equipment I (F&O) | 4,000 |
| 9 | Terminal (Acctg) | 1,200 |
| 10 | Replacement office equip. (Acctg/Admin Serv) | 1,340 |
| 11 | File cabinet repl., 4-dr. lat. (3) (Acctg) | 1,440 |
| 12 | Small Equipment II (F&O) | 4,000 |
| 13 | Electric cart (F&O) | 2,500 |
| 14 | Mini-blinds, Duplicating/Warehouse security (Admin. Serv.) | 1,000 |
| 15 | Cash register, 30-key, repl Cashier's (Aux.) | 2,500 |
| 16 | Houston plotter--blueprints (F&O) | 5,000 |
| 17 | Software (F&O) | 870 |
| 18 | Table-top copier (F&O) | 1,500 |
| 19 | Printer for Student Finance terminal (Acctg) | 2,000 |

CLH:ba

LOTUS:Lottery 87-88

REQUESTS FOR LOTTERY FUNDING 1987

| | |
|----------------------------|---------|
| Business Education | 10,050 |
| English | 9,240 |
| Fine Arts | 10,640 |
| Health Tech/Human Services | 8,190 |
| Math/Computer Science | 10,125 |
| Phys Ed/Athletics | 10,050 |
| Science | 10,277 |
| Social Sciences/For Langua | 9,900 |
| Technologies | 10,074 |
| Instructional Support | 50,671 |
| | ----- |
| DIVISIONS TOTAL | 139,217 |

LOTTERY REQUESTS BY DIVISION

1987-88

| DIV/DEPT | ITEM | EST COST | DIV TOTAL |
|--------------------|---|----------|-----------|
| <u>BUSINESS ED</u> | | | |
| F.I/R.E. | Development of three mini courses | 1,800 | |
| H.R.C. | POS Cash Control System | 2,250 | |
| | Computer inventory Control hardware with linking to POS control systems | 6,000 | |
| | HRC Total | 8,250 | |
| BUSINESS ED TOTAL | | | \$10,050 |
| <u>ENGLISH</u> | | | |
| Comp/Lit | Half-time interdepartmental secretary | 5,000 | |
| | Comp/Lit Total | 5,000 | |
| Essential Skills | Lab Instructors for 10 hrs a week | 3,240 | |
| | Essn Skills Total | 3,240 | |
| E.S.L. | Software | 800 | |
| Journalism | 1 Printer | 1,000 | |
| ENGLISH TOTAL | | | \$9,240 |
| <u>FINE ARTS</u> | | | |
| Music | Lease purchase of new pianos, 5 years | 2,440 | |
| | Music Total | 2,440 | |
| Theatre Arts | Theatre Outreach to High Schools Program | 3,200 | |
| | Chicano Theatre Project | 5,000 | |
| | Theatre Arts Total | 8,200 | |
| FINE ARTS TOTAL | | | \$10,640 |

| DIV/DEPT | ITEM | EST COST |
|---|--|---------------|
| <u>HEALTH TECHNOLOGY & HUMAN SERVICES</u> | | |
| ADN Dept | Window covering for A218 offices and conferences | 1,000 |
| | Covered Bulletin Board in A218C | 1,500 |
| | ADN Total | 2,500 |
| Dental Assisting | Under-counter Refrigerator | 200 |
| | Dent Asst Total | 200 |
| Early Childhood Edu | Purchase of Hobart Sanitizing Dishwasher | 2,150 (H & S) |
| | Replacement of the twelve faucets | 840 (H & S) |
| | Early Childhood Ed Total | 2,990 |
| Health Tech/Occ Sup. | Redesign storage area | 1,000 |
| | Facilities renovations to correct safety hazards, better utilize space in the lab | 1,000 (H & S) |
| | Electric typewriter | 500 |
| | Health Tech Total | 2,500 |
| HEALTH TECHNOLOGY/HUMAN SERVICES TOTAL | | \$8,190 |
| <u>MATHEMATICS & COMPUTER SCIENCE</u> | | |
| Mathematics | Two Lab Teaching Assistants | 2,525 |
| | Secretary (1/4 of English part time) | 5,000 |
| | Mathematics Total | 7,525 |
| Computer Science | Projection Screen | 200 |
| | Projection system with overhead projector | 1,200 |
| | Ethernet cards | 1,200 |
| | Computer Science Total | 2,600 |
| MATH/COMPUTER SCIENCE TOTAL | | \$10,125 |

PHYSICAL EDUCATION/ATHLETICS

| | | |
|--------------------|---|----------|
| | Weight room | 6,200 |
| | Pump, filter, heater | 1,000 |
| | Chatillan Scale | 600 |
| | Mounting Device for Video Monitor in PE 310 | 250 |
| | Athletic supplies | 1,500 |
| | Typewriter for Secretary | 500 |
| PE/ATHLETICS TOTAL | | \$10,050 |

SCIENCES

| | | |
|-----------------------|--------------------------------|----------|
| Engineering & Physics | Upgrade the shop Room PS122 | 2,700 |
| | Engineering/Physics Total | 2,700 |
| | OR | |
| Biological Sciences | Continue renovation of LSG 216 | 7,577 |
| | Bio Sci Total | 7,577 |
| Earth & Planetary Sci | Carso truck #1 (H & S) | 10,000 |
| DIVISION TOTAL | | \$10,277 |

SOCIAL SCIENCES/FOREIGN LANGUAGES

| | | |
|------------------------------------|---|---------|
| Anthropology & Soc. | Development of Anth & Sociology simulations | 8,100 |
| | Establishment of soci. and anth data bases | |
| | Purchase of videocassettes for LAC | 850 |
| | Anthro/Soc Total | 8,950 |
| History | Basic maps for survey courses for Hist Dept | 950 |
| | History Total | 950 |
| SOCIAL SCIENCES/FOREIGN LANG TOTAL | | \$9,900 |

| DIV/DEPT | ITEM | EST COST |
|------------------------------|---|---------------|
| <u>TECHNOLOGIES</u> | | |
| Automotive | Replace Lighting A108 | 4,500 (H & S) |
| | Auto Total | 4,500 |
| Bus Office Ed | Lab teaching assistants | 3,174 |
| Marine Technology | To Develop A.S. Degree/Certificate Prog | 2,400 |
| | Marine Tech Total | 2,400 |
| TECHNOLOGY TOTAL | | \$10,074 |
| <u>INSTRUCTIONAL SUPPORT</u> | | |
| Library | | 32,776 |
| Word Processing Center | | 12,895 |
| Tutorial augmentation | | 5,000 |
| INSTRUCTIONAL SUPPORT TOTAL | | \$50,671 |

SANTA BARBARA CITY COLLEGE

Memorandum(lottry87.sum)
December 8, 1987

To: John Romo, Chairman, College Planning Council
From: Burt Miller *BRM*

Subject: Lottery requests from President's Office for 1987-88.

Listed below are requests for lottery funding from offices attached to the President's Office.

| Priority | Description | Est. Cost |
|----------|---|-----------|
| 1. | Publications | |
| | a. Temporary full-time publications assistant..... | \$25,000 |
| 2. | Personnel | |
| | a. HP 150 for new Secretary..... | \$2,300 |
| | b. Certificated advertising/affirmative action..... | \$3,600 |
| | c. Calculating machines..... | \$ 150 |
| 3. | Data Processing | |
| | a. Add second bay to Port Selector to accommodate increased communication load..... | \$ 5,000 |
| | Total..... | \$36,0500 |

OCT 13 1987

ACADEMIC AFFAIRS

Memorandum (lottery2)
 October 12, 1987

To: John Romo, Elaine Cohen, Jack Friedlander, Dan Oroz, Dave Pickering
 From: Burt Miller

Subject: Lottery 87-88

The data processing capital outlay budget for 87-88 is very small. Consequently, I am trying to "offload" items as much as possible to other funding sources. A recent inventory of needs showed about \$106,000 worth of needs. I have a budget of \$19,167. One logical source for dollars for some items is the lottery. The following items seem to me to be appropriate for funding from the lottery, and I am suggesting that you submit those items along with your other lottery requests.

Romo

New Microcomputer for Vocational Education Dean \$2,400

Friedlander/Cohen

Hard disk drive for Lucy Prieto 600
 Sysstat software 1,000
 Laserjet Printer for Assessment 1,800
 Terminals for Faculty Advising 8,000

Oroz

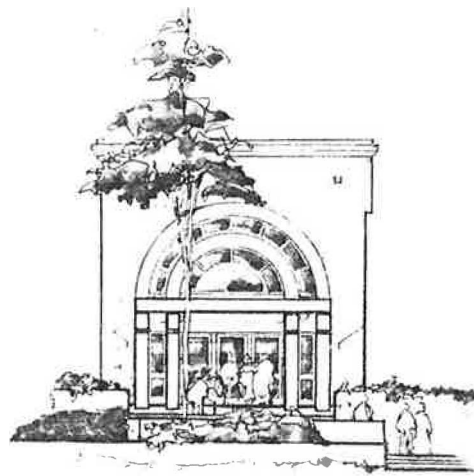
HP 150C for new secretary in Personnel 2,400

Pickering

New terminal for Accounting 1,200
 Additional Micro for Accounting (AT clone) 2,000

Please consider submitting these items, and let me know what you have decided so that I can re-arrange the needs list for Data Processing capital outlay.

The Foundation for Santa Barbara City College



September 1, 1987

Mr. John Romo
Vice President for Academic Affairs
Santa Barbara City College

Dear John,

Enclosed you will find a proposal from the Foundation for Santa Barbara City College requesting \$75,900 in lottery funding for the development of two programs of importance to SBCC's public affairs and fund-raising efforts. These programs are a comprehensive telemarketing program directed towards adult education students and parents of currently enrolled students (alumni will be added later), and an alumni research and development program.

Supplemental funding provided to the Foundation from Lottery funds would be of tremendous assistance in helping to meet program start-up costs, which are detailed in the attached proposal.

On behalf of the Board of the Foundation for SBCC, allow me to offer my thanks, in advance, for your consideration.

Sincerely,

James W. Minow
Executive Director

JWM/st
enclosure

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SANTA BARBARA CITY COLLEGE

STUDENT AFFAIRS

PRIORITIZED LOTTERY ITEMS

- 1) Counseling - Articulation clerk - \$7000
- 2) Financial Aid - Software Maintenance Agreement - \$850
- 3) Counseling - Special Program Advisors - \$9600
- 4) Admissions - Scannable Drop Rosters (Form/Software Development) - \$3500
- 5) Financial Aids - training - \$2500
- 6) Counseling - clerical support - \$5000
- 7) Financial Aids - microfilming - \$1500
- 8) Counseling - Micros and printers (4) - \$10,000
- 9) Security - security devices - \$2000
- 10) Counseling - SBCC computerized grad check - \$5000
- 11) Counseling - outreach materials - \$200
- 12) Financial Aids - Software Maintenance Agreement - \$1100
- 13) Counseling Health Services computer \$2500
- 14) Counseling - Hourly counselors - \$3000
- 15) Athletics - Equipment/Supplies - \$12,000
- 16) Counseling - Articulation Officer - \$15,000
- 17) Student Activities - IBM AT Clone and printer - \$2500
- 18) Student Services Building/Financial Aids/EOPS - Mini Blinds - \$800
- 19) Counseling - SBCC Table Banners for Outreach - \$125
- 20) Athletics - Equipment/Supplies - \$12,000
- 21) Cal-SOAP - Laser Jet Printer - \$2400
- 22) Athletics - Equipment/Supplies - \$10,750
- 23) Student Senate - Study rooms - \$5000
- 24) Student Senate - Digital sign board - \$20,000
- 25) Counseling - Career Ed Identification/Work Experience Networking - \$3000

SANTA BARBARA CITY COLLEGE
DIVISION CHAIR COUNCIL

Second Round of Lottery Requests, 1987-88

| <u>Department</u> | <u>Item</u> | <u>Cost</u> | <u>Rank</u> | <u>Pts.</u> |
|---|---|------------------|----------------|-------------|
| Instructional Support CAI | Electronic mail implementation and Telecom. training | 17,728 35,999 | <u>2</u> | (50) |
| Fine Arts Theatre Arts | Marquee for entrance to Garvin Theatre complex | 5,000 | <u>7</u> | (74) |
| English Communication | Data Analysis and Record Keeping Software | 1,300 | <u>6</u> | (59) |
| Instructional Support Faculty Enrichment | Consultants for divisional workshops | 4,500 | <u>10</u> | (91) |
| | Funds for classroom research | 5,000 | <u>10</u> | (83) |
| Instructional Support Academic Affairs | Secretarial assistance for TITLE V | 6,000 | <u>1</u> | (42) |
| Sciences | Renovation of LSG 216 | 7,577 | <u>14</u> | (126) |
| Add: Sciences | Truck augmentation | 5,000 | 5 | (58) |
| Instructional Support Library | Tutor Augmentation | 5,000 | --- | |
| Computer Science | Purchase and install PC comput monitor system | 5,500 | <u>11</u> | (87) |
| Instructional Support CAI | Scanner | 12,000 | <u>10</u> | (83) |
| Sciences Chemistry | Two gas chromatographs | 8,000 | <u>8</u> | (75) |
| Instructional Support Library | OCLC cataloging project | 2,500 | <u>4</u> | (55) |
| | Augmentation for computerized literature searches | 5,000 | <u>3</u> | (54) |
| Physical Ed/Athletics Physical Ed | Underwater weight machine | 5,000 | <u>12</u> | (89) |
| Business HRC | POS Cash Control System | 7,000 | <u>9</u> | (79) |